

The Market at Three Springs

P.O. Box 353 Durango, CO, 81301

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2018 The Market at Three Springs Rules and Regulations

The Market at Three Springs (TMATS) will run from June 21st, 2018 through October 28th 2018. Thus, the market will run for roughly eighteen weeks. The market will take place at Three Springs Plaza located at 175 Mercado Street, Durango, CO 81301.

Membership:

To apply and sell at the TMATS, a vendor must submit an application and proof of all applicable licensing, certifications, and insurance. Because of limited space, vendors will be chosen based on their level of commitment to the market dates, contribution to the market's diversity, and to the TMATS core values of community and regionalism. The TMATS managers reserve the right to deny or revoke membership for any reason, as well as revise the market rules and regulations stated below.

In addition to abiding by the TMATS Rules and Regulations, vendors agree to comply with all city, county, state, and federal laws and regulations.

We are currently applying for participation in S.N.A.P and other food stamp programs, more information will be released as soon as possible and added to these rules and regulations.

All vendors are required to read and sign in agreement with the rules and regulations following acceptance to the TMATS.

1. Vendor Types

a. Agricultural Vendors

- i. All products must be grown/raised by the agricultural producer within the following counties: Archuleta; Dolores; La Plata; Montezuma; San Juan, CO; and San Juan, NM. Reselling or brokering of agricultural products is prohibited.
- ii. Agricultural products include vegetables; fruit; grains; flowers; plant starts; potted plants; raw meat; raw poultry; eggs; and herd shares.
- iii. Agricultural producers may also sell value-added products made with ingredients primarily grown by the producer.
- iv. Agricultural vendors may also sell and display promotional products with the vendor's logo, such as tote bags, hats, t-shirts, etc.

- v. Agricultural vendors must abide by the rules outlined in sections 2-9 of this document.
- b. Non-Agricultural Vendors
 - i. Value-Added Products
 - 1. All Value-Added products must be made by the vendor in the aforementioned counties (Section 1.A.i). Reselling or brokering of Value-Added products is prohibited.
 - 2. Value-Added products include food or craft items that feature a local agricultural product or products. Thus, these products support local agriculture in the counties listed.
 - 3. Examples of Value-Added Products include pickles, tomato sauce, soap, candles, etc.
 - 4. Value-Added Producers must abide by the rules outlined in sections 2-9 of this document.
 - ii. Prepared Food/Beverage Products (Ready-to-Eat)
 - 1. All prepared food/beverage products must be prepared by the vendor within the counties mentioned above (Section 1.A.i.). Reselling or brokering of prepared food/beverage products is prohibited.
 - 2. Examples of prepared food/beverage products include baked goods, candy, ice cream, kombucha, etc.
 - 3. While use of local ingredients would be greatly preferred, it is not required.
 - 4. Prepared Food/Beverage Vendors must abide by the rules outlined in sections 2-9 of this document.
 - iii. Artisan/Crafters
 - 1. Artisan items/crafts must be created in the region as defined in section 1.a.i..
 - 2. Acceptance of artisan/craft vendors to the market will be based on multiple factors including how well their work reflects the region's culture, use of locally sourced materials, and quality.
 - 3. Simple services (e.g. massage) are also welcomed at the market.
 - 4. Artisan/craft vendors must abide by the rules outlined in sections 2-9 of this document.
 - iv. Informational, Non-Profit, and Community Service
 - 1. Limited booth space will be available for informational booths as well as for non-profits and community service oriented organizations. Informational booths and organizations that focus on local food and agriculture will be given priority, but all will be considered.
 - 2. Informational booths, Non-Profit, and Community Service organizations must abide by the rules outlined in sections 2-9 of this document.

2. Fees
 - a. Flat Fee
 - i. \$16 per Market per 10x10 booth space.
 - ii. Payment must be made to Market Managers at the beginning of each market; or in full for all 18 markets at beginning of the season (\$288).
 - iii. This fee covers the costs of management, marketing/promotional expenses, and permitting fees.
 - iv. Failure to pay fee may result in penalty such as revocation from upcoming market, at the discretion of the market managers.
3. Penalties
 - a. Failure to attend a market without notice to which a vendor is committed will result in a \$20 fine. Market managers must be notified by call, text, or email 48 hours before said market.
4. Insurance
 - a. All vendors must have general liability insurance. It is also greatly encouraged that vendors have additional product liability insurance.
 - b. Liability for all products lies solely with the vendor producing and selling them. Liability for vendors' actions rests solely with the vendor.
5. Licences
 - a. All vendors must have a current Durango business license, which must be present and displayed at every market.
 - b. All vendors must have the appropriate permits, licenses, documentation, and/or certifications required by law to sell their product.
 - c. All vendors are responsible for the collection, reporting and payment of all appropriate taxes to the City of Durango, County of La Plata and State of Colorado.
 - d. All vendors must provide the market managers with a copy of their Durango business license one month prior to the opening day of the market (first market date is June 21, 2018).
6. Health Code Regulations
 - a. All vendors must abide by the current La Plata County and State of Colorado health codes as they apply to the product(s) being sold. It is the responsibility of participating vendors to ensure that they fully comply with these regulations.
 - b. All Value-Added, prepared food, and beverage vendors are responsible for the appropriate inspections by the applicable licensing authorities and must have the approved certification, permits, and licenses. These documents must be included with their application.
 - c. No smoking is allowed by any participating vendor within the market grounds.
7. Booth Requirements
 - a. Vendors must have a tent.
 - b. The tent must be weighted down.
 - c. Vendors must provide their own table and any other materials needed.

- d. Access to electricity is available, but must be requested in the application in order to secure access. Vendor will be responsible for providing their own extension cords for access.
 - e. Durango Business license must be publicly displayed.
8. Market Set-Up/Break-Down
- a. Market set-up must completed by 4 pm, when the market begins.
 - b. Set-up will be conducted in an orderly and timely fashion. Vendors must pull in, unload, park their vehicles, and then return to set up. No vehicles will be allowed to pull in after 3:40 pm, or twenty minutes prior to the start of the market.
 - c. The market will begin at 4 pm. No sales to the public are allowed before this time.
 - d. The market will end at 8 pm. Vendors may not break-down their booth set-up prior to this time.
9. Upkeep of Space
- a. The spaces in which vendor tents are located must be left as or more clean (free of debris) than they were found at the end of each market day.
 - b. A fine of \$20 will be levied on any vendor that does not remove trash from their allotted space.
10. Three Springs Farmers Market Management Structure:
- a. The Three Springs Farmers Market is operated through, and a project of, Long Table Farm LLC, managed by owners Kate Sopko and Morgan Di Santo.
 - b. The use of the Three Springs Plaza for this purpose has been authorized through a permit granted by the Three Springs Metropolitan District No. 3 to Morgan Di Santo and Kate Sopko.
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I agree to the above terms and conditions:

Print name: _____

Signature: _____ Date: _____

